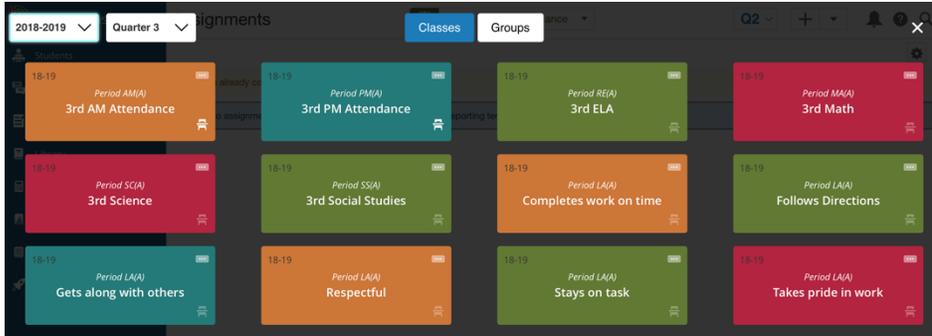
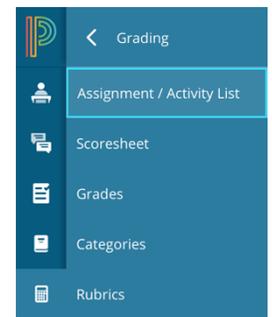
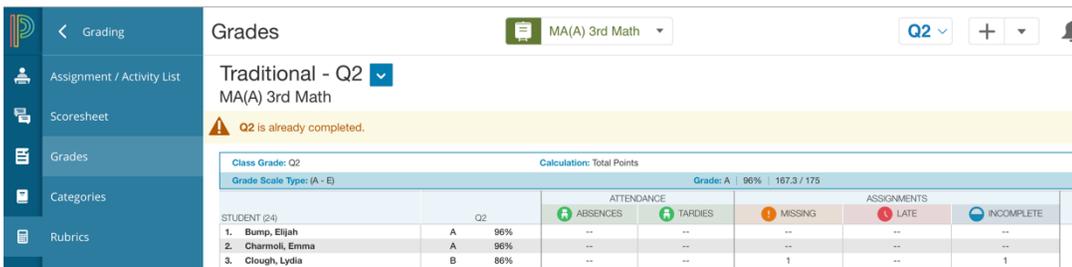


## How do I access and score my standards in UC/PTP 2.0?

Currently when you log into UC/PTP 2.0 under the Classes tab you see quite a few courses. In the example below you see 12 but your standards may only be associated to specific sections or behind these doors! In this district 3<sup>rd</sup> AM Attendance has 6 work habit standards and the overall teacher comment. 3<sup>rd</sup> ELA = 17 ELA standards, 3<sup>rd</sup> Math= 20 MA standards, 3<sup>rd</sup> Science =12 SCI standards 3<sup>rd</sup> Social Studies =15 SOC standards. You don't necessarily know that from this screen, you'd have to ask the staff member who imported your standards.



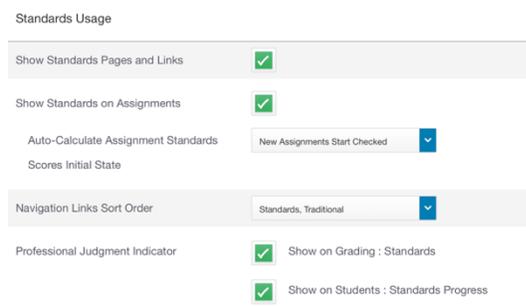
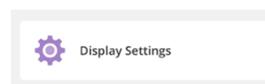
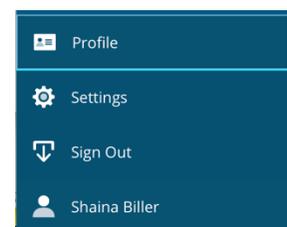
If you are Specialist your sections are not listed above. If you were an Art teacher you'd have a box or door for each section you teach!



First you should check if you can see your standards – Standards can be found by selecting Grading on the left side and then Grades.

If you don't see them, you may need to change a few settings in order to see your standards in each subject area. How do I know if I have to do this? If you enter UC/PTP and select the Grading button from the left nav and then select GRADES and do not see standards in either of your ELA, MA, SCI, SOC and AM Attendance – (like picture above) – you follow these steps.

1. In the lower left-hand corner find your name and hover over it to reveal Profile, Settings and Sign-out options.
2. Select Settings and then choose the Display Settings button.
3. Scroll down to the Standards Usage and make your settings match the image below. REMEMBER to scroll to the bottom and SAVE!



4. You may need to log out, but the next time you select Grading and Grades the attendance and assignments info will be replaced with standards as seen below!

STUDENT (2/4)	Q3	ELA.3.2	ELA.3.3	ELA.3.4	ELA.3.5	ELA.3.6
1. Bump, Elijah	--					
2. Charmoli, Emma	--					
3. Clough, Lydia	--					
4. Cronshile, Clae	--					
5. Evans, Ethan	--					

Not all standards are created equal! What I mean is that some of the standards were written in such a way that they are MORE easily associated to assignments than others. Let's first show you how to score a standard that is NOT tied to an assignment\*\*

Select the Class then Grading, Grades you will see your student names, your ELA standards and when you click in a box to score that standard for that student – the score inspector (black) will show up. Depending upon which standards you are on, you may have different performance indicators. In this case for Reading Level (which has since been removed) had YES or NO rather than the 3/2/1 academic scores! **Behavior Standards may have different performance indicators— these standards are NORMALLY not tied to assignments and scored once per term.**

STUDENT (1/3)	T2	ELA.2.1	ELA.2.2	ELA.2.3	ELA.2.4	ELA.2.5	ELA.2.6
1. Arroyo, Mia	--						
2. Bennett, Rian	--						
3. Berkman, Arianna	--						

\*\* Please note, any standard scored directly without being tied to an assignment can only be scored once in a given term. If you re-assess that standard later in the term, the second score OVERWRITES the first score. Think of each standard has a storage bin... WITHOUT being tied to an assignment – last in wins!

Remember to SAVE/SUBMIT your work!

## Attaching Standards to Assignments!

Create your assignment as you have always done. At this time under the downward carrot beside the + sign, select the BLUE Basic Assignment. This is the assignment choice to access the standards. This district also has PS Learning!

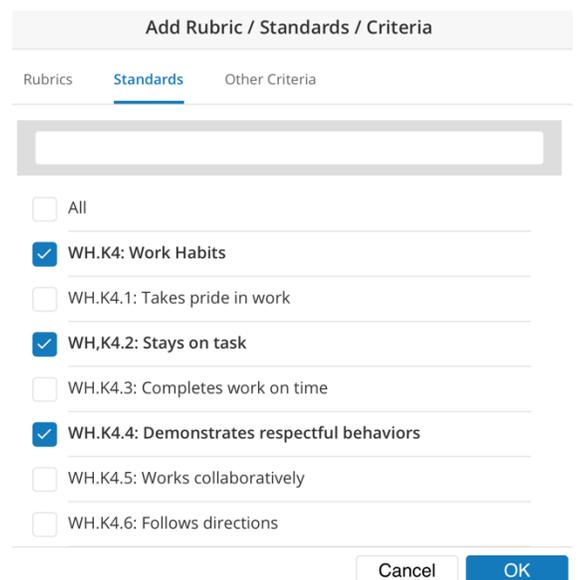
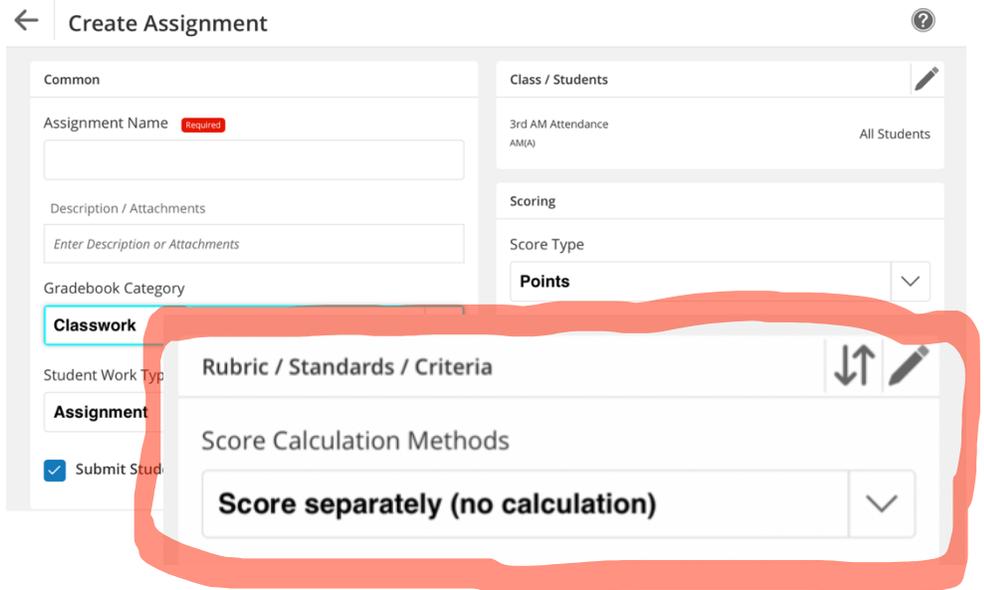
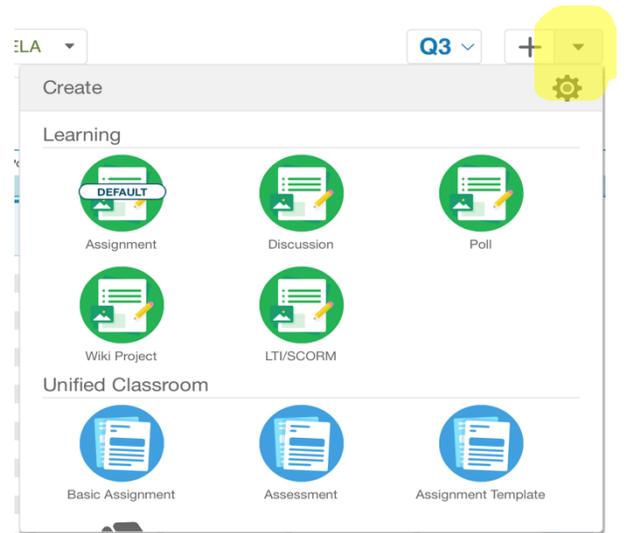
We're going to focus on the Rubric/Standards/Criteria section of the assignment creation area.

The creation of an assignment by default goes to all students. Normally an assignment is created for one of your subjects- you certainly can share it across multiple courses IF STANDARDS AREN'T ASSOCIATED TO IT. So if you are in ELA – you can access ELA standard. ETC.

Select the PENCIL icon. The first thing you will notice you have the ability to select Rubrics, Standards and Other Criteria. UC/PTP 2.0 is so new to end users all over the country that there isn't enough "best practices yet" to explore Rubrics and Other Criteria so until administration informs you- please use ONLY the standard tab!

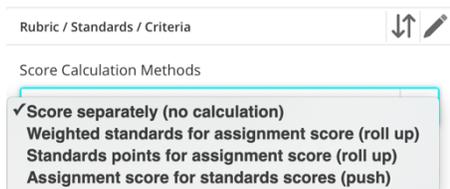
In this example, I was in the 3 AM Attendance course as this is where you will find your Work Habit standards. You can pick one or many. Select OK

The next decision a teacher has to make is to explore and pick the way you want your standard scores to be calculated.



Here is an explanation of what each of these does for your grades.

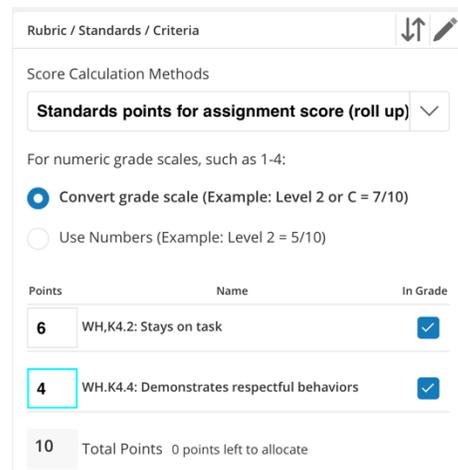
**Score separately** = means teachers will be able to score the assignment and the standards independently. My suggestion is a teacher doesn't use this method as any of the others actually saves you time. As you score the assignment- the standards are NOT scored. You'd have to do this as a separate task.



Students	Score (Jan 25 - 10 pts)	WH.K4	WH.K4.2	WH.K4.4	Submitted
1. Bump, Elijah	8				
2. Charmoli, Emma	9.5				
3. Clough, Lydia	7				
4. Cronkhite, Cloe	5				
5. Evans, Ethan	1				
6. French, Benjamin					
7. Gibbons, Elizabeth					
8. Guernsey, Landon					
9. Harris, Cashton					
10. Hundt, Alyssa					
11. Kramer, Colin					
12. LaDuke, Camden					

Score Calculation Methods 2 and 3 if selected provides you with additional options/decisions, 1 and 4 don't!

**Weighted standards for assignment score (roll up)** = this is very interesting and applies to an assignment that might have more than 1 standard associated to it. In the past, if you score an assignment – PTP would equally distribute that grade to BOTH standards. As a teacher – you know that often a student might do better on one standard than other. UC/PTP 2.0 doesn't address this issue but it would allow you to say that one standard is more important to the assignment than any other – no longer equal distribution of grades (picture below)



In this example...two standards are associated to the assignment and the teacher valued the 1<sup>st</sup> standard to 6 pts and the 2<sup>nd</sup> standard to be only 4 pts for a total of 10 pts. In this scenario the teacher scores the individual standards out of 6 of #1 and out 4 of #2. As you can see the assignment is scored from the total of the values of both standards.

Students	Score (Jan 25 - 10 pts)	WH.K4.2 (6 pts)	WH.K4.4 (4 pts)	Submitted
1. Bump, Elijah	10	6	4	
2. Charmoli, Emma	8.5	4.5	4	
3. Clough, Lydia	7	3	4	
4. Cronkhite, Cloe				

**Standard points for assignment score (roll up)** = Much like Weighted above, if your assignment uses points, you can allocate the # of points each standard is worth. Create the assignment as normal, select standards and allocate points for each one. This assignment was worth 10 points and you can see you can add 4 points to the last standard. Some of these standards make up more of the value of the assignment. If you accidentally allocate too many points, UC PTP 2.0 informs you and will not let you save the assignment.

Use Numbers (Example: Level 2 = 5/10)

Points	Name	In Grade
2	SS.3.1: History of Michigan	<input checked="" type="checkbox"/>
4	SS.3.2: Describes how Michigan attained Statehood	<input checked="" type="checkbox"/>
5	SS.3.3: Uses multiple sources to describe early set...	<input checked="" type="checkbox"/>
11	Total Points	-1 points left to allocate

Standards points for assignment score (roll up)

For numeric grade scales, such as 1-4:

Convert grade scale (Example: Level 2 or C = 7/10)

Use Numbers (Example: Level 2 = 5/10)

Points	Name	In Grade
2	SS.3.1: History of Michigan	<input checked="" type="checkbox"/>
4	SS.3.2: Describes how Michigan attained Statehood	<input checked="" type="checkbox"/>
0	SS.3.3: Uses multiple sources to describe early set...	<input checked="" type="checkbox"/>
6	Total Points	4 points left to allocate

When you are ready to score the assignment – YOU DON'T! This type of Score Calculation Method uses the standard scores to create the assignment score – the ARROW pointing LEFT near the word score tells me that you must fill in the standard scores first. SS.3.2 4 out 4 – it turns GREEN (green is good) on SS.3.3 3 out 4 is ORANGE and SS.3.1 4 out of 2 is an ERROR you must score that standard with a # of points equal to or LESS than the standard max.

[Scoring](#) [Basic Info](#)

SS.3.2: Describes how Michigan attained Statehood

Students ^	Score ( Feb 21 - 10 pts)	SS.3.1 (2 pts)	SS.3.2 (4 pts)	SS.3.3 (4 pts)	Submitted
1.  Beehler, Hartley	8	4	4	3	

**Assignment score for standards scores (push)** = Those using PTP and not your version of PTP 2.0, the assignment is scored, and it automatically pushes those scores to the standards associated to it. All standards get the same converted score, but if you know better than PTP, you certainly can overwrite any auto calculated score. It's your professional judgement to alter any grade, as it will be YOU that has to defend the score. The gradebook should provide you with evidence you need.

ts ^	Score ( Feb 21 - 10 pts) ●●●	SS.3.3	SS.3.5	SS.3.2	Submitted
er, Hartley	10	3	3	3	
up, Logan	9	3	3	3	
; Bailey	8	2	2	2	
ler, Jaxon	7	2	2	2	
ing, Avery	6	1	1	1	
or, Eva	2	1	1	1	

Some standards might not use 3/2/1 in fact in this example Work Habits found in 3<sup>rd</sup> AM Attendance only use a scale of C/O/I

Assignment Details: Must Enter a Name (Parents see th)

Scoring: Basic Info | 0 of 24 Scored | 0 of 24 Submitted

WH.K4.2: Stays on task

Grade Scale | Special Codes

COI Scale for Work Habits K4: C-I

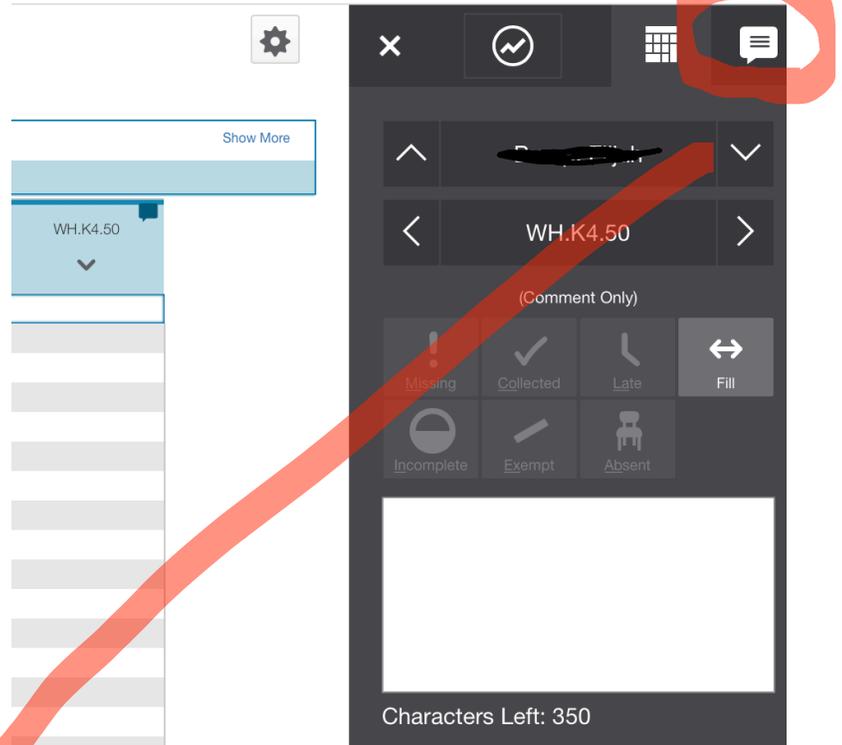
Grade	Color	Percent Value	Cutoff Percentage	Description
C	Green	100	85	Consistently
O	Orange	75	62.5	Occasionally
I	Red	50	0	Inconsistently

## Where do I get enter my comments?

Please check with your PS Administrator regarding your comment location. When using standards, I prefer to create an overall comment associated to your HR section. Select it.

In this class you will find your comment by selecting Grading-Grading buttons. You will find all of your work habit standards the LAST OF WHICH WH.K4.50 is your comment. I tend to use an indicator of 50 or 100 for comments. This standard has a dark blue cartoon bubble in the upper right of the grid. Click on the cell for Elijah and the score inspector will pop up and allow you to begin writing UP TO 350 Characters (as this time!)

If you'd like to see more of comment, you can select the WHITE COMMENT BUBBLE IN THE UPPER RIGHT and the box enlarges so you will likely see all of your comment.



The larger comment area also is how you display your districts comment bank- NOT SURE if K-4 Teachers are allowed to use the comment bank. If you are – here's how. Once you see the comment you want simply select the + sign and the comment will appear above.

After reviewing all of your comments, you might find that you have favorite ones. To save time for the next student, select and mark the STAR – it turns ORANGE.

By selecting APPLY it will move all your favorites to the top of the list, making the next student or time easier for you – seen below right!

