

# Custom Standards Reports

## Installation Guide

V. 2.1.0

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## New Installation

Go to the PS plugin install page, which is also known as the Plugin Management Dashboard page – system, system settings, plugin management configuration – and click on the Install button.

- On the first line of the page that comes up, click on the button to choose a file (on some browsers it may say Choose A File and some may have Browse on the button) and find the plugin-custom-standards-reports-v210.zip file from the download and install it.
- After you install it you'll need to enable it on the Plugin Management Dashboard page by placing a check mark in its box under Enable/Disable.
- The files are now installed and you can access the reports by going to the Special Functions menu from the left admin navigation menu and clicking on the Custom Standards Reports link:

Dashboard	Current Users	Shows the names of those currently signed in.
Special Functions	Custom Standards Reports	Custom Standards Reports.
Teacher Schedules	Daily Bulletin Setup	Adds and edits items on the daily bulletin.

A page fragment with the name functions.sgreports.content.footer.txt is installed in the /admin folder to create the link on the Special Functions page. Everything else is installed in a custom folder called customstandardsreports in the /admin/reports folder.

## Upgrade

Go to the PS plugin install page – system, system settings, plugin management configuration – and click on the Delete button for the current version of the Custom Standards Reports plugin. Then click on the button to choose a file (on some browsers it may say Choose A File and some may have Browse on the button) and find the plugin-custom-standards-reports-v210.zip file from the download and install it.

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## Change from Previous Version (V. 2.0.0)

Some of the reports could return blank data due to the data causing a division by zero error. The reports - all four District Breakdown ones and the Standard Grades % Breakdown report – have been updated to bypass the error and show data.

A footer has been added to the reports home page to show the version number. You should see 'Custom Standards Reports - V. 2.1.0' at the bottom of the page.